

Town of Belmont, MA

Dog Licensing

“PeopleForms made it easier for us to share the Registered Dogs database with our Animal Control Officer and our Police Department. It helped to reduce their response time to complaints knowing the data was easily accessible and up to date.”

- Ellen O'Brien Cushman, Town Clerk

Need

The Town Clerk maintained a dog license database. Every time the Animal Control Officer had a question about a dog, he would have to call the Town Clerk's office for any necessary information. When the Town offices were closed for a holiday weekend, the Town Clerk would print a paper copy of the database and hand it to the Belmont Police Department for any necessary enforcements over the weekend. Anyone who could view the database could also edit the data.

Solution

Belmont created a form in PeopleForms by PeopleGIS to manage dog license information. Once the form was completed, the Town exported the Town Clerk's data from the old database to the PeopleForm. Administrative and editing access to the form was given to the Town Clerk's office only, with other town departments having read-only viewing privileges. A layer in MapsOnline was also created to display the home addresses of all of the dogs in the town.

Result

The Town Clerk can now generate a receipt of the license using PeopleForms. The Animal Control Officer and the Police Department can now log onto the Dog License Form and view information as necessary 24/7/365, even seeing results for an entire neighborhood using MapsOnline.

Benefits

The information can now be used and shared by different departments in the Town including Police, Animal Control, and the Town Clerk. Using PeopleForms and MapsOnline has allowed the data to be accessible 24/7/365. This gives the Police and the Animal Control Officer the most up-to-date information right at their fingertips.

A screenshot of the Town of Belmont, MA Dog License Form. The form includes fields for Dog's Name, VAC EXP, If no vaccination, please explain why, Last Name, First Name, Owner's Address (Street Name, Street Number, Unit), Email, and Elderly (Yes/No). There is a map on the right side of the form showing a neighborhood with numbered houses (18, 24, 30, 50, 56, 60, 62) and names (Hana, Malcolm). The form is titled "Dogs" and has a "Record" button at the bottom.

For More Information:

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